

# Extended Health Care Plan for Certain Other Employees



## Annual Report for 2021

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# Letters of Transmittal



His Honour the Honourable Russ Mirasty, S.O.M., M.S.M.,  
Lieutenant Governor of Saskatchewan

May it Please Your Honour:

I have the honour to transmit herewith the twenty-fifth Annual Report of the Extended Health Care Plan for Certain Other Employees for the year ending December 31, 2021.

A handwritten signature in cursive script that reads "Donna Harpauer". The signature is written in black ink and is positioned above the printed name and title.

Donna Harpauer  
Minister of Finance

The Honourable Donna Harpauer  
Minister of Finance

Madam:

On behalf of the Advisory Committee, I have the honour to transmit herewith the twenty-fifth Annual Report of the Extended Health Care Plan for Certain Other Employees for the year ending December 31, 2021.

A handwritten signature in cursive script that reads "J. Phillips". The signature is written in black ink and is positioned above the printed name and title.

Jeremy Phillips  
Acting Assistant Deputy Minister  
Public Employees Benefits Agency  
Ministry of Finance

## Extended Health Care Plan for Certain Other Employees

### Introduction

The Extended Health Care Plan for Certain Other Employees was established on January 1, 1997.

The Fund is used to account for the transactions of the Extended Health Care Plan for Certain Other Employees which provides health care benefits to certain out-of-scope employees.

As at December 31, 2021, participation in the Plan has been approved by the Lieutenant Governor in Council for out-of-scope employees of the Government of Saskatchewan as defined under *The Public Service Act, 1998*.

### Advisory Committee Members

Rachel Cheruvallath, Chair  
Ministry of Health

Peggy Atkinson  
Public Service Commission

Dave Morhart  
Ministry of Health

Gwen Mowbray  
Public Service Commission

Carrie Bjola-Matileg  
Public Service Commission

Terry Kuyek  
Public Service Commission

### Participating Employers

The following employers participate in The Extended Health Care Plan for Certain Other Employees:

Advocate for Children and Youth (Office of the Board of Arbitration under *The Surface Rights Acquisition and Compensation Act* (The Chief Electoral Officer (Office of the Farm Land Security Board  
Financial and Consumer Affairs Authority of Saskatchewan  
Global Transportation Hub Authority (The Information and Privacy Commissioner (Office of the)  
Innovation Saskatchewan  
Ombudsman (Office of the)  
Provincial Archives of Saskatchewan  
Public Interest Disclosure Commissioner (Office of the)  
Saskatchewan Milk Marketing Board  
Saskatchewan Municipal Board  
Saskatchewan Public Safety Agency  
SaskBuilds Corporation  
The Government of Saskatchewan with respect to members of the Public Service of Saskatchewan as defined under *The Public Service Act, 1998*

## Administration

The Public Employees Benefits Agency has established a fund pursuant to *The Financial Administration Act, 1993*, for the purpose of providing benefits under the Plan. An Advisory Committee is responsible for the management and investment of the Fund. The Advisory Committee consists of six representatives as nominated by the Saskatchewan Public Service Commission and appointed by Minister's Order.

The Plan pays a monthly premium to The Canada Life Assurance Company who provide insured extended health coverage to eligible employees. The Plan's risk is limited to the payment of premiums as follows under the two-year contract effective January 1, 2020:

Single	\$ 63.56	per month
Couple	\$123.49	per month
Family	\$152.35	per month

## Funding

Funding for members covered is employer paid as follows:

- effective January 1, 1997 – 1.0 per cent of straight time annual payroll;
- effective July 1, 2002 – 1.25 per cent of straight time annual payroll;
- effective July 1, 2003 – 1.35 per cent of straight time annual payroll;
- effective July 1, 2006 – 1.55 per cent of straight time annual payroll.

## Benefits

An employee is eligible for benefits at the start of the pay period immediately upon commencement of employment. Claims are paid on behalf of eligible family members and covers certain health and vision care benefits.

# Management's Report

To the Members of the Legislative Assembly of Saskatchewan

As members of management of the Extended Health Care Plan for Certain Other Employees, we are responsible for the preparation and presentation of the following financial statements in accordance with Canadian public sector accounting standards.

The significant accounting policies adopted in the preparation of the financial statements are fully and fairly disclosed in the financial statements.

The Extended Health Care Plan for Certain Other Employees has a system of internal controls adequate to provide reasonable assurance that the accounts are faithfully and properly kept to permit the preparation of accurate financial statements in accordance with Canadian public sector accounting standards.

An Advisory Committee, as nominated by the Public Service Commission and appointed by Minister's Order, has been established and is responsible for reviewing the ongoing operations of the Plan.

Enclosed are the financial statements of the Extended Health Care Plan for Certain Other Employees for the year ended December 31, 2021, and the Provincial Auditor's report on these financial statements.

Regina, Saskatchewan  
March 16, 2022



Jeremy Phillips  
Acting Assistant Deputy Minister  
Public Employees Benefits Agency  
Ministry of Finance



**Extended Health Care Plan For Certain Other Employees**

**Financial Statements  
Year Ended December 31, 2021**

**INDEPENDENT AUDITOR'S REPORT**

To: The Members of the Legislative Assembly of Saskatchewan

**Opinion**

We have audited the financial statements of Extended Health Care Plan for Certain Other Employees, which comprise the statement of financial position as at December 31, 2021, and the statement of operations and changes in net assets and accumulated surplus, and statement of cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of Extended Health Care Plan for Certain Other Employees as at December 31, 2021, and the results of its operations, its changes in net assets, and its cash flows for the year then ended in accordance with Canadian public sector accounting standards.

**Basis for Opinion**

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of Extended Health Care Plan for Certain Other Employees in accordance with the ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

**Other Information**

Management is responsible for the other information. The other information comprises the information included in *The Extended Health Care Plan for Certain Other Employees Annual Report for 2021*, but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or any knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on the work we have performed on this other information, we conclude that there is a material misstatement of this other information, we are required to report that fact in this auditor's report. We have nothing to report in this regard.

**Responsibilities of Management and Those Charged with Governance for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with Canadian public sector accounting standards for Treasury Board's approval, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Extended Health Care Plan for Certain Other Employees' ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Extended Health Care Plan for Certain Other Employees or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Extended Health Care Plan for Certain Other Employees' financial reporting process.



### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Extended Health Care Plan for Certain Other Employees' internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Extended Health Care Plan for Certain Other Employees' ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Extended Health Care Plan for Certain Other Employees to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control identified during the audit.

Regina, Saskatchewan  
March 16, 2022

Tara Clemett, CPA, CA, CISA  
Provincial Auditor  
Office of the Provincial Auditor

**Extended Health Care Plan For Certain Other Employees  
Statement of Financial Position**

**Statement 1**

**As At December 31**

	<u>2021</u>	<u>2020</u>
<b>Financial Assets</b>		
Due from General Revenue Fund (Note 3)	\$ 6,883,021	\$ 7,114,544
Employer Contributions Receivable	397,666	377,573
Other Receivables	<u>7,718</u>	<u>1,982</u>
	<u>7,288,405</u>	<u>7,494,099</u>
<b>Liabilities</b>		
Accounts Payable and Accrued Liabilities	<u>13,769</u>	<u>371,688</u>
Net Assets and Accumulated Surplus (Statement 2)	<u>\$ 7,274,636</u>	<u>\$ 7,122,411</u>

(See accompanying notes to the financial statements)

**Extended Health Care Plan For Certain Other Employees  
Statement of Operations and Change in Net Assets and Accumulated Surplus**

**Statement 2**

**For The Year Ended December 31**

	<b>2021</b>		<b>2020</b>
	<u>Budget</u> (Note 6)	<u>Actual</u>	<u>Actual</u>
<b>Revenues</b>			
Employer Contributions (Note 1)	\$ 4,481,309	\$ 4,669,143	\$ 4,512,399
Interest Income (Note 3)	7,763	9,414	39,187
	<u>4,489,072</u>	<u>4,678,557</u>	<u>4,551,586</u>
<b>Expenses</b>			
Insurance Premiums	4,270,862	4,469,614	4,319,142
Administration	46,319	56,718	40,741
	<u>4,317,181</u>	<u>4,526,332</u>	<u>4,359,883</u>
Operating Surplus	171,891	152,225	191,703
Net Assets and Accumulated Surplus, Beginning of Year	<u>7,122,411</u>	<u>7,122,411</u>	<u>6,930,708</u>
Net Assets and Accumulated Surplus, End of Year (Statement 1)	<u>\$ 7,294,302</u>	<u>\$ 7,274,636</u>	<u>\$ 7,122,411</u>

(See accompanying notes to the financial statements)

**Extended Health Care Plan For Certain Other Employees  
Statement of Cash Flow**

**Statement 3**

**For The Year Ended December 31**

	<u>2021</u>	<u>2020</u>
<b>Cash Flow From (Used In) Operating Activities:</b>		
Employer Contributions Received	\$ 4,649,050	\$ 4,488,959
Interest Income Received	3,678	66,117
Insurance Premiums Paid	(4,837,592)	(3,951,164)
Administration Expenses Paid	(46,659)	(40,448)
Employer Payable Paid	-	(868)
<b>Cash Flow From Operating Activities</b>	<u>(231,523)</u>	<u>562,596</u>
Net (Decrease) Increase in Due from General Revenue Fund	(231,523)	562,596
Due from General Revenue Fund, Beginning of Year	<u>7,114,544</u>	<u>6,551,948</u>
Due from General Revenue Fund, End of Year	<u>\$ 6,883,021</u>	<u>\$ 7,114,544</u>

(See accompanying notes to the financial statements)

## **Extended Health Care Plan For Certain Other Employees Notes to the Financial Statements**

**December 31, 2021**

### **1. Description of the Plan**

The Extended Health Care Plan For Certain Other Employees (Plan) was established on January 1, 1997, pursuant to subsection 64(2) of *The Financial Administration Act, 1993*. The Plan provides extended health care benefits to certain out-of-scope employees of the Government's ministries and other agencies.

The Plan is funded by employers, whose participation in the Plan has been approved by the Lieutenant Governor in Council. The Minister of Finance approved the contribution rate of 1.55 per cent of regular payroll.

The Government, through the Minister of Finance, entered into an agreement with an insurance company to provide eligible employees with extended health coverage. The Plan's risk is limited to the payment of premiums to the insurance company.

The Public Employees Benefits Agency (PEBA) manages the Plan under direction from the Advisory Committee. The Advisory Committee is made up of employers' representatives appointed by Minister's Order.

### **2. Significant Accounting Policies**

These financial statements are prepared in accordance with Canadian public sector accounting standards. These statements do not present a Statement of Re-measurement Gains and Losses as the Plan has no re-measurement gains or losses. The following accounting policies are considered significant:

#### **a) Employer Contributions**

Employers are billed premiums at the end of each month. Premiums are recognized as revenue when due.

#### **b) Interest Revenue**

Interest is recognized as income when earned.

c) Financial Instruments

The Canadian Public Sector Accounting Handbook, Section 3450 establishes standards for recognizing and measuring financial assets and financial liabilities. The measurement basis depends on whether the financial assets or liabilities have been categorized in one of two measurement categories: fair value, or cost or amortized cost.

The Plan's financial assets include Due from General Revenue Fund, employer contributions receivable and other receivables. The Plan's financial liabilities include accounts payable and accrued liabilities. The Plan has categorized and measured all its financial assets and financial liabilities at cost.

**3. Due from General Revenue Fund**

The Plan's bank account is included in the Consolidated Offset Bank Concentration arrangement for the Government of Saskatchewan. The Plan's earned interest is calculated and paid by the General Revenue Fund on a quarterly basis into the Plan's bank account using the Government's thirty day borrowing rate, and the Plan's average daily bank account balance. The Government's average thirty day borrowing rate in 2021 was 0.14 per cent (2020 – 0.59 per cent).

**4. Financial Risk Management**

The nature of the Plan's operations results in a statement of financial position that consists primarily of financial instruments. The risk that arises from financial instruments is credit risk. The Plan is not exposed to market risk or liquidity risk as it does not hold any investments.

Credit Risk

Credit risk is the risk that one party does not pay funds owed to another party. The Plan's credit risk arises primarily from the following distinct sources:

	<u>2021</u>	<u>2020</u>
Due from General Revenue Fund	\$6,883,021	\$7,114,544
Employer Contributions Receivable	397,666	377,573
Other Receivables	7,718	1,982

The maximum credit risk to which the Plan is exposed is limited to the carrying value of the financial assets summarized above.

The Plan is exposed to minimal credit risk from the potential non-payment of employer contributions and other receivables as these are receivables from government agencies and were collected shortly after year end. The Due from General Revenue Fund account is minimal risk as the funds are held in the Plan's own bank account under the Consolidated Offset Bank arrangement for the Government of Saskatchewan. There has been no change in the risk exposure in 2021.

## **5. Related Party Transactions**

Included in these financial statements are transactions with various Saskatchewan Crown corporations, ministries, agencies, boards and commissions related to the Plan by virtue of common control by the Government of Saskatchewan, as well as key management personnel and their close family members (collectively referred to as "related parties"). Related party transactions with the Plan are in the normal course of operations and are recorded at fair market value.

## **6. Budget**

PEBA prepares the budget for approval by the Advisory Committee. The budget was approved on February 23, 2021.